

NAME \_\_\_\_\_ PH. \_\_\_\_\_ EMAIL \_\_\_\_\_

SUBJECT FOR ARTICLE \_\_\_\_\_ 2010 \_\_\_\_\_ 2011 \_\_\_\_\_



## IPAT Art Submittal Agreement Form

Submitting Artist \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

(the above information is for the magazine staff only.)

IPAT Member# \_\_\_\_\_ Is this a Guest Artist (non-member) submission? \_\_\_\_\_

Is this submission original work? \_\_\_\_\_ Is it the work of the submitting artist? \_\_\_\_\_

If not, name of artist \_\_\_\_\_ Is this art submission an antique \_\_\_\_\_

If so from the collection of \_\_\_\_\_

Has this been published in any other magazine? \_\_\_\_\_

### INSTRUCTIONS FOR SUBMITTING ARTICLES TO THE MAGAZINE

- IPAT can only accept original work and only if it has not been published before in any other magazine.
- Please send in your actual photos. Do not send photos that have been printed from an ink jet printer on photo paper. Please send digital photographs online only with **300 dpi** or greater and in **jpeg format**. Send other larger digital files (such as **tiff files**) on a CD to one of the addresses listed below.\* **Digital jpeg files must be straight from the camera without manipulation I size. Set your camera on the highest resolution jpeg file. Send written documents as a "doc file" or in an email. Send CMYK, 300 dpi, PDF files for review if preferred.**
- Make sure that you mark the package of your articles with "**DO NOT BEND**" printed on it. Do not stick photos to the cardboard. Please protect the photos with another inside envelope or use a hardcover envelope from the Post Office.
- The IPAT Magazine Staff has sole discretion as to whether to accept the materials for publishing. Photos that do not have enough value contrasts do not make good reproductions, so please make sure that your photos are without flash glare in major areas. They also need to be clearly in focus.

**It is the responsibility of the contributor that their article is not a copy of any copyrighted article/photo/painting/ephemera/or image.**

### **IPAT MUST RECEIVE THIS RELEASE FORM BEFORE WE CAN BEGIN TO PREPARE THE ARTICLE FOR THE MAGAZINE.**

*I grant permission to IPAT, Inc to publish my submitted artwork and or material and to edit words, photos, sentences and punctuation as IPAT Inc. deems necessary, to format information to be distributed to the IPAT Membership without changing the meaning of the submitted information in the Porcelain Artist or IPAT Inc. electronic media.*

*I hereby warrant and represent that I have the right to enter into this agreement and to grant the rights granted to IPAT, Inc herein. I agree that IPAT can use the submitted interview/articles/material at their discretion. I agree that during the course of the interview/submissions that I have not violated the rights of any third parties, including but not limited to copyrights, rights of privacy, trade secrets, and non-disclosure agreements, and that in the event of any breach of any of these warranties, that I will defend and hold IPAT, Inc. harmless against any such claims.*

Signed: \_\_\_\_\_ Date \_\_\_\_\_

Revised 4/24/09

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